

RAINIER FLIGHT SERVICE

TSA | FLIGHT TRAINING SECURITY PROGRAM (FTSP) GUIDE



All Non-US Citizen must complete the steps in this guide and receive permission from the Department of Homeland Security prior to starting flight training.

1. Providing your Citizenship Documents to Rainier Flight Service (RFS).

You are required to bring your citizenship documents **in-person** to present to the Front Desk. RFS will validate your documents for our records. No digital copies or scans can be accepted.

a. Passport

b. Visa or Permanent Resident Card

During your in-person visit, inform the Front Desk of:

1. **Training Location** are you planning to train at: Renton, Everett, Tacoma, Auburn.
2. **Full legal name, email and phone number** – must match the entry on FTSP application.

2. Create a Flight Training Security Program (FTSP) Account.

The candidate is required to create an account on <https://www.fts.tsa.dhs.gov/home>.

3. Applying for Training.

The candidate will log into the TSA registration page and start the application process. The TSA candidate will be required to submit the following information:

- **Background Information** – Full name, gender, current address and five-year address history, date and country of birth, and citizenship information.
- **Passport and legal presence documents** – The candidate is required to have a passport and legal presence documents (visa, permanent resident card, etc) uploaded.
- **Training Details** – Flight school, course name, and course ID, training aircraft, and the start and end dates for the flight training.

Flight School: Rainier Flight Service

Course Name: Private Pilot, Initial

Course ID: 101

Category: 3

Training Aircraft: C152 C162 C172 C182

Start Date: Approximately 3-4 Weeks after the start of your application date

End Date: One year after your start date.

4. Rainier Flight Service will acknowledge the Training Request to be the Flight Training Provider.

RFS will review the previously provided documents and FTSP application. If any error is found, the application will be rejected and a new application will be need submitted with the corrected information.

5. FTSP Payment Instructions email

– Upon RFS's acknowledgement, TSA will email "FTSP Payment Instructions – Action Required".

- **\$130 Application Fee** – The fee must be paid by credit card on the TSA website.

6. Fingerprint Instructions

– If the preliminary decision is favorable, candidates will receive an email from FTSP with the subject "Fingerprint Instructions" when a successful payment has been verified. If the decision is not favorable, the candidate will be provided with details regarding any missing/incorrect information that may be from their application.

- **Fingerprints** – Schedule an appointment for fingerprinting (FTSP will provide you separate email with a list of locations for fingerprinting).

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7. Flight School and Candidate Receive TSA Confirmation – Prior to beginning any flight training, both the candidate and the flight training provider will receive an email with the subject “Permission to Initiate Training” when all the required information has been verified by TSA.

8. Final Determination is Made by TSA – TSA will make a final determination with an email titled “Final Approval Granted”. At this point, you can reach out to FrontDesk@rainierflight.com to schedule your flight training.

9. Instructor Orientation/Flight School Takes Photo – RFS is required to take a photo of the candidate when he or she arrives for their orientation appointment and first lesson. RFS will be required to upload this same photo, not one copied from the candidate’s passport or other identification to the TSA website.

TSA/FTSP Frequently Asked Questions (FAQs)

Q. Are discovery flights exempt from the requirements of the TSA rule?

A. Yes. You can go on ONE discovery flight prior to TSA approval for flight training.

Q. My passport or visa is expired, or I can’t obtain one, what should I do?

A. You will need to make an appointment with our Enrollment Coordinator.

Q. How long will it take to get an answer on my training request?

A. It depends on the accuracy and completeness of your training request. The application can be approved in as little as two weeks.

Q. Once my flight training request has been approved, how long do I have before my approval expires?

A. Once you have permission to train, you have 180 days to begin training and 365 days to complete the approved training. These time periods both start from the date you receive approval. If you do not finish, a new training request must be submitted.

Q. Is there anything I can do while waiting for approval?

A. You can begin the ground school portion of your training and get ahead with the knowledge. There is plenty of material to study prior to initiating any flight training.

Additional Questions About your FTSP/TSA Approval?	FTSP Hours of Operation (Pacific Standard Time):
Contact the FTSP. Responses are generally handled more quickly via email.	Note: The FTSP is closed on all U.S. Federal holidays.
• Email: FTSP.Help@dhs.gov	Monday 5:00 AM – 2:00 PM
• Phone: (571)-227-1004	Tuesday 5:00 AM – 2:00 PM
	Wednesday 5:00 AM – 2:00 PM
	Thursday 5:00 AM – 2:00 PM
	Friday 5:00 AM – 2:00 PM
	Saturday CLOSED
	Sunday CLOSED